Julie Shellhammer Allen County Dog Warden

In Person 1165 Seriff Rd Lima, OH 45805 419-223-8528 Dog Warden Office Hours: 9:00 AM - 5:00 PM

Rachael S. Gilroy Allen County Auditor

Drop Box & Online Only 301 N. Main St

301 N. Main St Lima, OH 45801 419-228-3700 x8802

INSTRUCTIONS FOR ALLEN COUNTY DOG LICENSES:

IT'S THE LAW

(ORC 955.01) All dogs three months of age or older must be licensed. No dog shall be harbored, kept, or owned without displaying a valid registration tag. (The law applies regardless of whether the dog is kept inside or out.)

ON-LINE

Register your dog on-line at www.doglicenses.us/OH/Allen. Credit card payments only; \$2.50/license processing fee applies. To access your pre-filled form you will need your Account ID and Password listed below.

Account ID: Password:

BY MAIL / DROP BOX (Courthouse) / IN PERSON (Dog Warden's Office)

- 1. Complete this form. Be sure the correct owner, street address, and pet description(s) appear on all applications.
- 2. Use this form to register 1 to 5 dogs. If you have more than 5 dogs, please list them on a separate sheet of paper and return it with this form. Ohio law requires a license for every dog more than 3 months old.
- 3. Enclose a check or money order for the correct fees payable to: Allen County Treasurer

After January 31, statutory late penalty increases the licensing rate for one year to \$44.00 per dog. Your application cannot be processed without the correct fees.

4. Please return the application, exact payment, and a self-addressed stamped envelope in the enclosed return envelope. A receipt will be returned to you with your 2024 license tag(s).

Please consider making a donation to our Spay & Neuter Fund. This enables procedures for dogs housed at our facility and to Allen County residents that need assistance with their pet. **Please remit a <u>separate check</u> for your donation to** *Allen County Treasurer*. Thank you!

Dogs may be registered for a 1 year or 3 year term, or permanently. Complete each line of the application for your dog(s). In particular, choose your "Term" (1 Year, 3 Year, or Permanent -- see term codes below) and fill in "Fee Paid" based on the fee structure to the right of this paragraph. **No Refunds Permitted**

2024 LICENSE FEES			
	1 YR	3 YR	Permanent
Before Jan 31st	\$22.00	\$66.00	\$220.00
After Jan 31st	\$44.00	\$88.00	\$242.00

ALLEN COUNTY DOG WARDEN

Certificate of registration and registration tags shall be valid only during the CALENDAR year IN which they are issued, AND DURING THE CALENDAR YEAR OR YEARS FOR WHICH THEY ARE ISSUED. ORC Sec 955.09.

Color Codes: BL=Black; WH=White; GR=Gray; BD=Brindle; TA=Tan; BR=Brown; YE=Yellow; RE=Red

APPLICATION for the registration of dog(s) for the year 2024 1165 SERIFF RD; LIMA, OH 45805 -- Office Use --Color Age Sex Hair Term no longer Fee Paid Penalty 2024 License # Breed Dog Name 2023 License # YRs MOs (M/F) BL WH GR BD TA BR YE RE owned (S/M/L) (1/3/P)A penalty shall be assessed if Dog License is not secured on or before TOTAL DUE: \$ Total Fee Paid January 31, or within 30 days after the dog becomes 3 months of age, is acquired, or is brought from outside the state. ORC Sec 955.01, 05. \$ **Owner Information** Total Penalty The undersigned says that the facts indicated above ARE TRUE. \$ Name: Total License Fee Signature of Applicant Street Address: Date Signed Mailing Address: Email Phone # if different(e.g. P.O. Box) _____ State: _____ ZipCode: _____ City: ____ Deputy or Agent