



ROGER P. CONROY
BELMONT COUNTY AUDITOR

101 West Main Street
St. Clairsville, OH 43950

OFFICE HOURS
8:30 AM - 4:30 PM
Weekdays
(740) 699-2131

INSTRUCTIONS FOR BELMONT COUNTY DOG LICENSES:

IT'S THE LAW
(ORC 955.01)
All dogs three months of age or older must be licensed. No dog shall be harbored, kept, or owned without displaying a valid registration tag.
(The law applies regardless of whether the dog is kept inside or out.)

ON-LINE

Register your dog on-line at www.belmontcountyauditor.org. Credit card payments only; \$2.00 per dog processing fee applies. To access your pre-filled form you will need your Account ID and Password listed below.

Account ID: Password:

IN PERSON OR BY MAIL

- 1. Complete this form. Be sure the correct owner, street address, and pet description(s) appear on all applications.
2. Use this form to register 1 to 5 dogs. If you have more than 5 dogs, please list them on a separate sheet of paper and return it with this form. Ohio law requires a license for every dog more than 3 months old.
3. If you no longer own the dog(s) please contact our office or mark through the appropriate line below and return the form so we can update our records.
4. Enclose a check or money order for the correct fees payable to: Belmont County Auditor.. Please do not send cash. Before January 31, licensing rate is \$12.00 per dog. After January 31, statutory late penalty increases the licensing rate to \$24.00 per dog. Your application cannot be processed without the correct fees.
5. Please return the application and check or money order in the enclosed return envelope. A receipt will be returned to you with your 2019 license tag(s).

You may purchase the tag(s) in person at the Belmont County Auditor's Office, 101 West Main Street, St. Clairsville, OH 43950 or at the Dog Shelter, 45244 National Road, St. Clairsville, OH 43950. Please bring the attached form when purchasing tags.

Certificates of registration and registration tags shall be valid only during the CALENDAR YEAR or YEARS for which they are issued. ORC Sec 955.09.

Dogs may be registered for a 1 year or 3 year term, or permanently. Complete each line of the application for your dog(s). In particular, choose your "Term" (1 Year, 3 Year, or Permanent -- see term codes below) and fill in "Fee Paid" based on the fee structure to the right of this paragraph. 3 Year and Permanent License may only be purchased by mail or in person at the Belmont County Auditor's office. No Refunds Permitted

Table with 4 columns: Term, 1 YR, 3 YR, Permanent. Rows: Before Jan 31st, After Jan 31st.

Color Codes: BL=Black; WH=White; GR=Gray; BD=Brindle; TA=Tan; BR=Brown; YE=Yellow; RE=Red

----- Tear at Perforation Line -----

Term Codes: 1=1 Year Tag; 3=3 Year Tag; P=Permanent Tag

ROGER P. CONROY, Belmont County Auditor
101 WEST MAIN STREET, ST. CLAIRSVILLE, OHIO 43950

APPLICATION for the registration of dog(s) for the year 2019

Registration form table with columns: Age (YRs, MOs), Sex (M/F), Spayed/Neutered, Color (BL, WH, GR, BD, TA, BR, YE, RE), Hair (S/M/L), Breed, Term (1/3/P), Fee Paid, Penalty, Office Use (2018 License #, 2019 License #).

Vet/Clinic: A penalty shall be assessed if Dog License is not secured on or before January 31, or within 30 days after the dog becomes 3 months of age, is acquired, or is brought from outside the state. ORC Sec 955.01, 05.

Owner Information

Name:
Street Address:
Mailing Address:
if different(e.g. P.O. Box)
City: State: ZipCode:

The undersigned says that the facts indicated above ARE TRUE.
Signature of Applicant
Date Signed
Phone # Email
Deputy or Agent