

# DENISE STONEKING MONROE COUNTY AUDITOR

Renewal Deadline: January 31st

[www.monroecoauditoroh.gov](http://www.monroecoauditoroh.gov)

OFFICE HOURS  
8:00 AM - 4:00 PM  
Weekdays  
(740) 472-0873

101 N Main Street  
Room 22  
Woodsfield, OH 43793

## 2026 Kennel License Registration

### DEFINITION OF A KENNEL OWNER (ORC 955.02)

A kennel owner is an establishment that keeps, houses, and maintains adult dogs, as defined (ORC 956.01) for the purpose of breeding dogs for a fee or other consideration received through a sale, exchange, or lease and that is not a high volume breeder licensed under (ORC 956).

- \* Ohio law requires that all kennels be licensed each year no later than January 31st. (ORC 955.05)
- \* The penalty for purchasing a license after January 31st is equal to the license fee.
- \* New kennel owners have 30 days to acquire a kennel license. After 30 days, a penalty is applied equal to the licensing fee.
- \* The license fees are determined annually by the County Commissioners.
- \* Kennel Licenses may be purchased at the Auditor's Office ONLY.
- \* Please check for local zoning restrictions in your city, township and neighborhood before applying. There could also be restrictive covenants attached to your property deed. It is not the responsibility of the Auditor's Office or the Dog Warden to check to see if each applicant is restricted from having a kennel license.

### APPLICATION INSTRUCTIONS

1. Fill out your application completely.
2. Report your phone number and the breeds kept within your kennel.
3. Sign your registration and complete the Statement on the back.
4. **RETURN THIS APPLICATION** with payment to the Auditor's Office.
5. Make checks payable to: MC Auditor.

Send to: **Monroe County Auditor**  
101 N Main St, Rm 22  
Woodsfield, OH 43793  
Questions? Call us at 740-472-0873

**\*KENNEL LICENSES PURCHASED AFTER JANUARY 31ST OF EACH YEAR WILL BE CHARGED A PENALTY FEE EQUAL TO THE LICENSE FEE.**

**The statement on the back must be completely filled out before this license will be issued.**

APPLICATION for the registration of a Kennel for the year 2026

Breeds Kept	# Males	# Females

### Owner Information

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
if different (e.g. P.O. Box)

City: \_\_\_\_\_ State: \_\_\_\_\_ ZipCode: \_\_\_\_\_

Monroe County, OH KENNEL REGISTRATION APPLICATION ORC 955.04

License	# Tags	Fee Paid	Penalty	Total
Kennel License	--- 5 ---	\$80.00		
Add'l Tags (optional)		\$1.00 (each)		
--- Office Use: 2026 License #s ---				

To the Auditor of Monroe County:

I, the undersigned, am the owner of an establishment, fall under the definition of a Kennel owner as defined above (ORC 955.02). I hereby make application and tender the legal fees for registration of the kennel described on this form.

Signature \_\_\_\_\_

Contact Phone 1. \_\_\_\_\_ 2. \_\_\_\_\_

Email \_\_\_\_\_

**Please complete this form and return with application  
and fee and mail to:**

Mail To:  
Monroe County Auditor  
101 North Main Street  
Woodsfield, OH 43793

For Office Use Only

Kennel Registry Number

Tag Numbers Assigned

## **KENNEL LICENSE APPLICATION 2026**

Please be advised – Ohio law allows that only a kennel owner as defined in Section 955.02 of the Ohio Revised Code, may purchase a kennel license.

“Dog kennel” or “kennel” means an establishment that keeps, houses, and maintains adult dogs, as defined in Section 956.01 of the Revised Code, for the purpose of breeding the dogs for a fee or other consideration received through a sale, exchange, or lease and that is not a high volume breeder licensed under Chapter 956 of the Revised Code.

By applying for the registration of a dog kennel, the applicant is stating that he or she is the owner of a kennel as defined above. This Statement authorizes the County Dog Warden and/or the Monroe County Sheriff or their representative(s) to inspect and verify that the premises are being used as a kennel.

\_\_\_\_\_  
Owners Name

\_\_\_\_\_  
Kennel Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Kennel Address (if different from above)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Vendor's License Number

☐

Renewal

☐

New Kennel

\_\_\_\_\_  
Business Start Date

Customer Signature: \_\_\_\_\_

**Ohio Law requires renewal kennel licenses to be filed by January 31 each year (ORC 955.04)  
Penalty After January 31, price doubles (ORC 955.04)**

**Kennel License Fee \$80.00, includes 5 tags. \$1.00 each for additional tags.**