



Jennifer J. Widmer
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 PORT CLINTON, OHIO 43452

OFFICE HOURS
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 Weekdays
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INSTRUCTIONS FOR OTTAWA COUNTY DOG LICENSES:

IT'S THE LAW (ORC 955.01)
 All dogs three months of age or older must be licensed. No dog shall be harbored, kept, or owned without displaying a valid registration tag.
 (The law applies regardless of whether the dog is kept inside or out.)

DUE TO COVID-19, WE RECOMMEND USING OPTIONS OTHER THAN IN-PERSON PURCHASES OF DOG TAGS. IF YOU WISH TO DROP OFF YOUR APPLICATION, PLEASE USE THE LOCKED TREASURER'S BOX AT ENTRANCE OF THE COURTHOUSE.

ON-LINE

Register your dog on-line at www.doglicenses.us/OH/Ottawa. Credit card payments only; \$2.50/license processing fee applies. To access your pre-filled form you will need your Account ID and Password listed below.

Account ID: _____ Password: _____

BY MAIL

1. Complete this form. Be sure the correct owner, street address, and pet description(s) appear on all applications.
2. Use this form to register 1 to 5 dogs. If you have more than 5 dogs, please list them on a separate sheet of paper and return it with this form. Ohio law requires a license for every dog more than 3 months old.
3. Enclose a check or money order for the correct fees payable to: **Ottawa County Auditor**. Please do not send cash. **Before January 31**, licensing rate is **\$24.00 per dog**. **After January 31**, statutory late penalty increases the licensing rate to **\$48.00 per dog**. Your application cannot be processed without the correct fees.
4. Please return the application, check or money order, and a self-addressed stamped envelope in the enclosed return envelope. A receipt will be returned to you with your 2022 license tag(s).

You may purchase the tag(s) in person**, at the Ottawa County Auditor's Office, 315 Madison St, Port Clinton; the Ottawa County Dog Warden's office, 8400 SR 163, Oak Harbor; the Oak Harbor Police Department*, 146 Church St, Oak Harbor; the Owens Ark Veterinary Clinic*, 22435 W State Rt 51, Genoa; or Harborview Animal Hospital*, 2360 E Harbor Rd, Port Clinton. Please bring the attached form when purchasing tags. *A \$0.75 writers fee is assessed per application. ****DUE TO COVID-19 AN APPT IS REQUIRED.**

Certificates of registration and registration tags shall be valid only during the CALENDAR YEAR or YEARS for which they are issued. ORC Sec 955.09.

Dogs may be registered for a 1 year or 3 year term, or permanently. Complete each line of the application for your dog(s). In particular, choose your "Term" (1 Year, 3 Year or Permanent - see term codes below) and fill in "Fee Paid" based on the fee structure to the right of this paragraph. 3 Year and Permanent License may only be purchased by mail or in person at the Ottawa County Auditor's office. **No Refunds Permitted!**

2022 LICENSE FEES			
	1 YR	3 YR	Permanent
Before Jan 31st	\$24.00	\$72.00	\$240.00
After Jan 31st	\$48.00	\$96.00	\$264.00

Color Codes: BL=Black; WH=White; GR=Gray; BD=Brindle; TA=Tan; BR=Brown; YE=Yellow; RE=Red

Term Codes: 1=1 Year Tag; 3=3 Year Tag; P=Permanent Tag

Jennifer J. Widmer, Ottawa County Auditor
 315 MADISON ST; PORT CLINTON, OH 43452

APPLICATION for the registration of dog(s) for the year 2022

Age		Sex (M/F)	Color									Hair (S/M/L)	Breed	Term (1/3/P)	Fee Paid	Penalty	--- Office Use ---	
YRs	MOs		BL	WH	GR	BD	TA	BR	YE	RE	2021 License #						2022 License #	

A penalty shall be assessed if Dog License is not secured on or before January 31, or within 30 days after the dog becomes 3 months of age, is acquired, or is brought from outside the state. ORC Sec 955.01.

The undersigned says that the facts indicated above ARE TRUE.
 Signature of Applicant _____

Date Signed _____

Phone # _____ Email _____

Deputy or Agent _____