



JULIE A. ADKINS SENECA COUNTY AUDITOR

109 S. WASHINGTON STREET, SUITE 2206
TIFFIN, OHIO 44883
<http://www.senecacountyauditor.org>

OFFICE HOURS
8:30 AM - 4:30 PM
Monday - Friday
(419) 447-0692

INSTRUCTIONS FOR SENECA COUNTY 2018 KENNEL LICENSES:

ORC 955.02 defines a KENNEL as an establishment that keeps, houses, and maintains adult dogs for the purpose of breeding the dogs for a fee or other consideration received through a sale, exchange, or lease and that is not a high volume breeder.

IN PERSON OR BY MAIL

- 1 - Complete this form. Be sure the correct kennel owner and street address appear on all applications.
- 2 - List the breeds kept, along with the number of males and females over 3 months of age for each breed.
- 3 - Enclose a check or money order for the correct fees payable to: **Seneca County Auditor**. Please do not send cash. **Before January 31**, licensing rate is \$75.00 for the first 5 tags and \$1.00 for each additional tag. **After January 31**, statutory late penalty increases the licensing rate to \$150.00 for the first 5 tags. Your application cannot be processed without the correct fees.
- 4 - Please return the application and check or money order in the enclosed return envelope. A receipt will be returned to you with your 2018 license tag(s).

--- Official Use Only ---

Date Received: _____

Auditor Agent: _____

Tag Info: _____

Tags may be purchased in person or via mail from the County Auditor's Office. Please bring the attached form when purchasing tags.

Certificates of registration and registration tags shall be valid only during the CALENDAR YEAR or YEARS for which they are issued. ORC Sec 955.09.

-----Detach and Return Application with Payment-----

APPLICATION for the registration of a Kennel for the year 2018

JULIE A. ADKINS, Seneca County Auditor
109 S. WASHINGTON STREET, SUITE 2206; TIFFIN, OHIO 44883

Breeds Kept	# Males	# Females

License	# Tags	Fee Paid	Penalty	Total
Kennel License	--- 5 ---	\$75.00		
Add'l Tags (optional)		\$1.00 (each)	-----	
--- Office Use: 2018 License #s ---				

Owner Information

Name: _____

Street Address: _____

Mailing Address: _____
if different (e.g. P.O. Box)

City: _____ State: _____ ZipCode: _____

A penalty in an amount equal to the registration fee shall be assessed if Kennel License is not secured on or before January 31, or within 30 days after the person becomes the owner of such kennel. ORC Sec 955.04, 05.

The undersigned says that the facts indicated above ARE TRUE.

Signature of Applicant _____

Phone # _____ Email _____

Amount Enclosed _____ CK# _____

Date Received _____ Auditor Agent _____