



# ANDREA L. WEAVER UNION COUNTY AUDITOR

233 West Sixth St.  
Marysville, OH 43040

OFFICE HOURS  
8:30 AM - 4:00 PM  
Weekdays  
(937) 645-3003

## INSTRUCTIONS FOR UNION COUNTY DOG LICENSES:

**IT'S THE LAW  
(ORC 955.01)**

All dogs three months of age or older must be licensed. No dog shall be harbored, kept, or owned without displaying a valid registration tag.  
(The law applies regardless of whether the dog is kept inside or out.)

### ON-LINE SALES BEGIN 12/1/2023

Register your dog on-line at [www.doglicenses.us/OH/Union](http://www.doglicenses.us/OH/Union). Credit card payments only; \$2.25 per license processing fee applies. To access your pre-filled form you will need your Account ID and Password listed below.

Account ID: \_\_\_\_\_ Password: \_\_\_\_\_

### IN PERSON OR BY MAIL SALES BEGIN 12/1/2023

1. Complete this form. Be sure the correct owner, street address, and pet description(s) appear on all applications.
2. Use this form to register 1 to 5 dogs. If you have more than 5 dogs, please list them on a separate sheet of paper and return it with this form. Ohio law requires a license for every dog more than 3 months old.
3. Enclose a check or money order for the correct fees payable to: **Union County Auditor**. Please do not send cash. **Before January 31**, licensing rate for a one year tag is **\$18.00 per dog**. **After January 31**, statutory late penalty increases the licensing rate to **\$36.00 per dog**. Your application cannot be processed without the correct fees.
4. Please return the application and check or money order. A receipt will be returned to you with your 2024 license tag(s).

**You may** purchase the tag(s) in person at the Union County Auditor's Office, 233 West Sixth Street, Marysville. Please bring the attached form when purchasing tags.

**Please do not send donations to our Extra Mile Fund. We have reached our goal.  
Thank you for your generosity!**

Certificates of registration and registration tags shall be valid only during the CALENDAR YEAR or YEARS for which they are issued. ORC Sec 955.09.

Dogs may be registered for a 1 year or 3 year term, or permanently. Complete each line of the application for your dog(s). In particular, choose your "Term" (1 Year, 3 Year or Permanent - see term codes below) and fill in "Fee Paid" based on the fee structure to the right of this paragraph. 3 Year and Permanent Licenses may only be purchased by mail or in person at the Union County Auditor's Office. **No Refunds Permitted!**

<b>2024 LICENSE FEES</b>			
	<b>1 YR</b>	<b>3 YR</b>	<b>Permanent</b>
<b>Before Jan 31st</b>	\$18.00	\$54.00	\$180.00
<b>After Jan 31st</b>	\$36.00	\$72.00	\$198.00

**Color Codes:** BL=Black; WH=White; GR=Gray; BD=Brindle; TA=Tan; BR=Brown; YE=Yellow; RE=Red

**Term Codes:** 1=1 Year Tag; 3=3 Year Tag; P=Permanent Tag

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APPLICATION for the registration of dog(s) for the year 2024

Age		Sex (M/F)	Color										Hair (S/M/L)	Breed	Dog Name	Term 1-3-P	Fee Paid	Penalty	--- Office Use ---		
YRs	MOs		BL	WH	GR	BD	TA	BR	YE	RE	2023 License #	2024 License #									
<b>Total</b>																		\$			

A penalty shall be assessed if Dog License is not secured on or before January 31, or within 30 days after the dog becomes 3 months of age, is acquired, or is brought from outside the state. ORC Sec 955.01, 05.

The undersigned says that the facts indicated above ARE TRUE.

### Owner Information

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
if different(e.g. P.O. Box)

City: \_\_\_\_\_ State: \_\_\_\_\_ ZipCode: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date Signed: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_